

----Insert Logo---

**CCC Rental Application**

**Name** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Mobile Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Already a Subscriber?**    **Yes** \_\_\_\_\_    **No** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_    **Time: Start-End:** \_\_\_\_\_

**Set-up Date/Time:** \_\_\_\_\_    **Clean-up Date/Time:** \_\_\_\_\_

**Estimated Attendance:** \_\_\_\_\_    **Age Group:** \_\_\_\_\_    **Minors present:** Yes/No

**Caterer's Name/Contact:** \_\_\_\_\_

**Caterer's Insurance:** \_\_\_\_\_

**Rental Equipment Drop-off Date/Time:** \_\_\_\_\_

**Rental Equipment Pick-up Date/Time:** \_\_\_\_\_

**Will alcohol be served?:**    **Yes** \_\_\_\_\_    **No** \_\_\_\_\_

**Type of Event:**

\_\_\_\_\_ **Wedding:** (Subscriber: \$1,000/Non-Subscriber: \$1,500)    \$ \_\_\_\_\_

\_\_\_\_\_ **Rehearsal Dinner/Event** (Subscriber: \$500/Non-Subscriber: \$750)    \$ \_\_\_\_\_

\_\_\_\_\_ **Private Event** (Subscriber: \$500/Non-Subscriber: \$750)    \$ \_\_\_\_\_

\_\_\_\_\_ **Subscriber Fee:** (\$150/yr)    \$ \_\_\_\_\_

\_\_\_\_\_ **Non-Profit Event:** (Donation recommended)    \$ \_\_\_\_\_

\_\_\_\_\_ **Rental deposit** (50% of rental fee required with rental agreement)    \$ \_\_\_\_\_

\_\_\_\_\_ **Security Deposit per event:** (Separate Check with Rental Agreement)    \$ \_\_\_\_\_

\_\_\_\_\_ Advertised Public Event: (Open to the Chappy Community) \$ 0.00

\_\_\_\_\_ Memorial Service: \$ 0.00

**Grand Total:** (Mail checks to: CCC, P.O Box 2966, Edgartown MA 02539) \$ \_\_\_\_\_

**Additional Fees/Services:**

Event charging admission: (30% of admission fee not to exceed \$200) Yes \_\_\_\_\_ No \_\_\_\_\_

Cleaning Service Requested: (Billed to renter) Yes \_\_\_\_\_ No \_\_\_\_\_

Mosquito Spraying: (Billed to renter) Yes \_\_\_\_\_ No \_\_\_\_\_

Porta Potties Required (2): (Billed to renter) Yes \_\_\_\_\_ No \_\_\_\_\_

**Equipment available:** (Check all that apply)

\_\_\_\_\_ 8ft tables(9) \_\_\_\_\_ Arm Chairs(8) \_\_\_\_\_ Card Tables(2) \_\_\_\_\_ Square Table(1)

\_\_\_\_\_ Chairs(140) \_\_\_\_\_ Sofas (2)

\_\_\_\_\_ Projection Screen (1) \_\_\_\_\_ Audio/Video (must provide own equipment)

\_\_\_\_\_ refrigerator \_\_\_\_\_ microwave \_\_\_\_\_ dishwasher \_\_\_\_\_ gas stove

**Rental Agreement/Signature:**

Renter hereby agrees to indemnify, defend and hold harmless the CCC, and its employees from and against any and all losses, claims, damage, liability, injury, compensation, expenses including attorneys' fees incurred by the CCC arising from the use of the facilities by Renter or Renter's guests or invitees that results in injury or property damage.

Your rental application will be reviewed by the CCC Building Use Committee and approval returned to you within 2 weeks. Rental will be considered confirmed with a signed agreement, security deposit and 50% of rental fee. Please make checks payable to CCC. Your signature below acknowledges that you have read, understood and will abide by the CCC's Building Use Policy and Guidelines.

**CCC Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Renter's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_