



CCC Rental Application

Name: _____

Address: _____

Phone: _____

Mobile Phone: _____

Email: _____

Already a Subscriber? Yes _____ No _____

Date of Event: _____ **Time: Start-End:** _____

Set-up Date/Time: _____ **Clean-up Date/Time:** _____

Estimated Attendance: _____ **Age Group:** _____

Minors present: Yes/No

Caterer's Name/Contact: _____

Caterer's Insurance: _____

Rental Equipment Drop-off Date/Time:

Rental Equipment Pick-up Date/Time:

Will alcohol be served: Yes _____ No _____

Type of Event:

_____ Wedding: (Subscriber: \$1,000/Non-Subscriber: \$1,500) \$ _____

_____ Rehearsal Dinner/Event (Subscriber: \$500/Non-Subscriber: \$750) \$ _____

_____ Private Event (Subscriber: \$500/Non-Subscriber: \$750) \$ _____

_____ Subscriber Fee: (\$125/yr.) \$ _____

_____ Non-Profit Event: (Donation recommended) \$ _____

_____ Rental deposit (50% of rental fee required with rental agreement) \$ _____

_____ Security Deposit per event: (Separate Check with Rental Agreement) \$ _____

_____ Advertised Public Event: (Open to the Chappy Community) \$ 0.00

_____ Memorial Service: \$ 0.00

Grand Total: (Mail checks to: CCC, P.O. Box 2966, Edgartown, MA 02539) \$ _____

Additional Fees/Services:

Event charging admission: (30% of admission fee not to exceed \$200)

Yes _____ No _____

Cleaning Service Requested: (Billed to renter) Yes _____ No _____

Mosquito Spraying: (Billed to renter) Yes _____ No _____

Porta Potties Required (2): (Billed to renter) Yes _____ No _____

Equipment available: (Check all that apply)

_____ 8ft tables (9) _____ Arm Chair (8) _____ Card Tables(2) _____ Square Table(1)

_____ Chairs (140) _____ Sofas (2)

_____ Projection Screen (1) _____ Audio/Video (must supply own equipment)

_____ refrigerator _____ microwave _____ dishwasher _____ gas stove

Rental Agreement/Signature:

Renter hereby agrees to indemnify, defend and hold harmless the CCC, and its employees from and against any and all losses, claims, damage, liability, injury, compensation, expenses including attorneys' fees incurred by the CCC arising from the use of the facilities by Renter or Renter's guests or invitees that results in injury or property damage.

Your rental application will be reviewed by the CCC Building Use Committee and approval returned to you within 2 weeks. Rental will be considered confirmed with a signed agreement, security deposit and 50% of rental fee. Please make checks payable to CCC. Your signature below acknowledges that you have read, understood and will abide by the CCC's Building Use Policy and Guidelines. ("that spirit the CCC has set in place policies and a ...")

CCC Signature _____ **Date** _____

Renter's Signature _____ **Date** _____

Revised: March 18, 2022